

**EMPLOYER HANDBOOK SCHEDULE 1 (ENGLAND)****FINANCIAL SUPPORT/MANAGEMENT FEES****FOR THE ACADEMIC YEAR 2007/2008**

APPLICABLE TO EMPLOYERS WHO'S APPRENTICES  
ARE ENROLLED THROUGH BEST ON A  
WORK BASED LEARNING FRAMEWORK

**ELIGIBILITY**

Apprentices who are engaged on an Apprenticeship for whom an Individual Learner Plan (ILP) and Apprenticeship Agreement is in place.

**FINANCIAL SUPPORT TOWARDS TRAINING CENTRE FEES**

BEST will provide financial support towards training centre fees up to the maximum shown in the attached Table (Apprentice - Appendix 1, Advanced Apprentice - Appendix 2) conditional upon the Apprentice successfully completing the academic year 2007/2008.

**MANAGEMENT FEE**

An additional management fee will be charged by BEST in respect of certain Apprentices who, when they start training, are 19 years of age or older (the fees for 2007/2008 are shown on Table Appendix 3)

**PAYMENT OF TRAINING CENTRE FEES**

BEST will normally render invoices on a termly basis (3 terms per academic year). Employers will be required to pay registration, certification, college tuition, examination and assessment fees to BEST within 30 days of receipt of invoice.

**IMPLEMENTATION OF FINANCIAL SUPPORT**

Financial support will be off-set against training centre fee charges shown on the invoices. Normally financial support is applied in equal termly amounts. When the academic year is not completed BEST will reclaim all financial support previously granted in the academic year.

***This Financial Support is against training centre fees for the year 2007/2008 only.***

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**Issue No. 1 / Issue date: May 2007**

**Your local contacts are:**



INVESTOR IN PEOPLE

BEST/Handbook/Eng/S1/EMP03/05/07

**EMPLOYER HANDBOOK SCHEDULE 1 (ENGLAND) – APPENDIX 2**

**TABLE OF SUPPORT FOR ADVANCED APPRENTICES**

**FOR THE ACADEMIC YEAR 2007/2008**

The financial support below is for advanced apprentices engaged on a Framework with a Level 3 programme learning aim who have not previously completed a funded framework to a Level 2.

**16-18 Age Group:**

Rates that apply to advanced apprentices who were aged 16-18 at the commencement of their programme.

<b>College Year Of Learning</b>	1st During 2007/2008	2nd During 2007/2008	3rd During 2007/2008	4th During 2007/2008
<b>Programme</b>	£	£	£	£
H&V Installation – Industrial & Commercial	1,000	1,500	1,500	1,500
H&V Installation – Domestic	1,125	1,700	1,700	1,700
Maintenance & Rectification of Systems	900	1,500	1,500	1,500
Refrigeration & Air Conditioning	500	1,000	1,000	1,000
Domestic Natural Gas Installation &	2,250	2,250	2,250	N/A
Plumbing	1,250	1,250	1,250	1,250
Electro-technical Services	1,750	1,750	750	750
Building Services Engineering - Supervision	N/A	N/A	1,000	1,000
Building Services Engineering – Technology and Project Management.	1,700	1,700	N/A	N/A

**19+ Age Group:**

Rates that apply to advanced apprentices who were aged 19 plus at the commencement of their programme.

<b>College Year Of Learning</b>	1st During 2007/2008	2nd During 2007/2008	3rd During 2007/2008	4th During 2007/2008
<b>Programme</b>	£	£	£	£
Domestic Natural Gas Installation & Maintenance	250	250	250	N/A

No support is available for other programmes: Please refer to Appendix 3 – Management Fees.

**NOTES:**

1. College charges vary and will be advised separately
2. BEST fees support is available only in respect of learners completing a full learning year (September – July)
3. Funding support applies to the fees for the 2007/2008 year. Support for future years will be issued before commencement of such years.

**Issue No. 1 / Issue date: May 2007**



**EMPLOYER HANDBOOK SCHEDULE 1 (ENGLAND) – APPENDIX 3**

**TABLE OF MANAGEMENT FEES FOR 19+ AGE GROUP**

**FOR THE ACADEMIC YEAR 2007/2008**

The fees tabulated below apply to apprentices and advanced apprentices who are 19+ at the commencement of their programmes.

**APPRENTICES:**

The below apply to apprentices engaged on a framework with a Level 2 programme learning aim.

<b>College Year Of Learning</b>	<b>1st During 2007/2008</b>	<b>2nd During 2007/2008</b>
<b>Programme</b>	<b>£</b>	<b>£</b>
H&V Installation – Industrial & Commercial	125	125
H&V Installation – Domestic	125	125
Maintenance & Rectification of Systems	175	175
Refrigeration & Air Conditioning	400	400
Domestic Natural Gas Installation & Maintenance	150	150
Plumbing	500	500

**ADVANCED APPRENTICES:**

The fees below apply to advanced apprentices engaged in a framework with a Level 3 programme learning aim who have not previously completed a funded framework to level 2.

<b>College Year Of Learning</b>	<b>1st During 2007/2008</b>	<b>2nd During 2007/2008</b>	<b>3rd During 2007/2008</b>	<b>4th During 2007/2008</b>
<b>Programme</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
H&V Installation – Industrial & Commercial	500	200	200	200
H&V Installation – Domestic	400	100	100	100
Maintenance & Rectification of Systems	525	250	250	250
Refrigeration & Air Conditioning	750	500	500	500
Domestic Natural Gas Installation &	-	-	-	-
Plumbing	500	500	500	500
Electro-technical Services	0	0	600	600
Building Services Engineering - Supervision	N/A	N/A	500	500
Building Services Engineering – Technology and Project Management.	50	50	N/A	N/A

**NOTES:**

1. College charges vary and will be advised separately
2. BEST Management fees are invoiced in full at the start of the academic year (September – July)
3. Funding support applies to the fees for the 2007/2008 year. Support for future years will be issued before commencement of such years.

**Issue No. 1 / Issue date: May 2007**

