



on top of your training

FINANCIAL SUPPORT A ~ REIMBURSEMENT OF COLLEGE FEES/GRANT PAYMENTS TO EMPLOYERS

The following funding is available from BEST for employers whose apprentices are funded by all Local Enterprise Companies (see overleaf for further information)

Below is a statement of the support of training by BEST in Scotland. Please note that this applies to Scotland only, and excludes the LECs named overleaf. England and Wales have a different support structure.

Category of Apprentice	Category of Payment	Action by Employer in order to be eligible for payment	Action by BEST
Craft Apprentices – (3 Year Courses) HVACR disciplines (excluding Heating & Ventilating - Industrial & Commercial Installation): Domestic Gas Installation, Engineering Production, Refrigeration and Air Conditioning, Heating & Ventilating - <i>Ductwork Installation</i>	Payment of full fees in Years 1&2	Ensure apprentice attends college and gathers site evidence for projects	Pay fees direct to College
	Payment of Grant of £970 on achievement of Modern Apprenticeship in Year 3	Pay fees direct to College for Year 3 Forward copy of apprentice's SQA Level 2 and Level 3 Certificates to BEST	Pay grant on receipt of Level 2&3 certificate & MA Certificate. £30 to be paid to Summitskills for Apprenticeship Completion Certificate
Student Technicians Certificate of Building Services Engineering And other National Certificates by agreement with BEST	Payment of full fees in Years 1&2	Ensure apprentice attends college and gathers site evidence for projects	Pay fees direct to College
	Grant of £500 on certification from SQA and achievement of all modules comprising relevant Certificate	Forward copy of apprentice's SQA Certificate at end of 2 nd Year (HNC not funded by LECs)	Payment of grant if all modules have been gained and Certificated by SQA
Craft Apprentices – (4 Year Courses) Heating & Ventilation Installation Service & Maintenance	Payment of full fees in Years 1&2	Ensure apprentice attends college and gathers site evidence for projects	Pay fees direct to College
	Grant of £500 on successful completion of Year 3	Pay fees direct to College Ensure apprentice attends college and gathers site evidence for projects	Pay grant on successful completion of the college year
	Payment of £970 on achievement of Modern Apprenticeship	Pay fees direct to College Forward copy of apprentice's SQA Level 2&3 Certificates to BEST	Pay grant on receipt of Level 2&3 certificate & MA Certificate. £30 to be paid to Summitskills for Apprenticeship Completion Certificate

PLEASE REFER TO NOTES OVERLEAF



All payments noted overleaf are dependent upon BEST securing funding from the Local Enterprise Company (LEC). You will have been informed if there are different funding circumstances for your apprentice(s).

Funding on the sheet overleaf is for the following LECs:

Scottish Enterprise Ayrshire
Scottish Enterprise Borders
Scottish Enterprise Dumfries and Galloway
Scottish Enterprise Dunbartonshire
Scottish Enterprise Fife
Scottish Enterprise Forth Valley
Scottish Enterprise Glasgow
Scottish Enterprise Grampian
Scottish Enterprise Lanarkshire
Scottish Enterprise Edinburgh and Lothian
Scottish Enterprise Renfrewshire
Scottish Enterprise Tayside

*FUNDING DETAILED OVERLEAF **DOES NOT** APPLY TO THE FOLLOWING:*

*Inverness & East Highland Enterprise
Moray Enterprise
Lochaber Enterprise
Orkney Enterprise*